

SCRIPPS INSTITUTION OF OCEANOGRAPHY

CERTIFICATE OF INSURANCE REQUIREMENTS

A one-day certificate of insurance naming The Regents of The University of California is **mandatory** to rent the any SIO venue. Please read the following requirements from the University of California San Diego (UCSD) Risk Management Office:

Certificate Requirements

A certificate of insurance with The Regents of The University of California as Certificate Holder.

General Liability Insurance-\$1,000,000 per occurrence and \$2,000,000 aggregate.

If Business Vehicle used on campus: Auto Liability Insurance-\$1,000,000 per occurrence.

Workers' Compensation Coverage-for Vendors only.

Address: 9500 Gilman Dr. Dept. 0210 La Jolla, CA 92093-0210.

A SEPARATE endorsement naming The Regents of The University of California as additional insured (i.e. CG20 26 or CG 20 24 or comparable).

Should you choose to hire any outside vendors for your event, i.e., musicians, photographers, florists, entertainers, etc., a one-day certificate of insurance naming The Regents of the University of California as additionally insured is **mandatory** as well. Certificates of insurance are not needed for the catering companies as those certificates of insurance are on file with the university.

Any questions regarding the above, please call SIO Venue Rentals at 858-534-5604.

I understand the above Certificate Requirements of The Regents of The University of California.

Signature: _____ **Date:** _____

Event Name: _____ **Event Date:** _____