BUSINESS OFFICE EMAIL ALIASES FOR BIOLOGY SECTION (CMBB, IOD, MBRD):

bio-facility@sio.ucsd.edu = please use for facilities issues, key requests, Biology Section room and vehicle reservations, and shipping inquiries.

bio-fiscal-g@ucsd.edu = please use for purchasing, travel/personal reimbursements, and P-Card inquiries.

bio-hr-g@ucsd.edu = please use for HR/Personnel inquiries including hires, separations, benefits, visas, and leave of absence requests.

bio-payroll@ucsd.edu = please use for Ecotime, paycheck, and leave balance inquiries.

bio-proposals-g@ucsd.edu = please use for contract and grant inquiries, proposals, NCE’s, etc.

EMAIL ALIASES FOR IOD EMPLOYEES:

iod-all@sio.ucsd.edu
List includes all IOD employees including academics, postdocs, staff, students, and visitors.

iod-fac-res@sio.ucsd.edu
List includes non-retired Faculty & Researchers affiliated with IOD, including those who vote on academic files in another section, i.e., O&A. This list does not include other academic titles or retired Faculty & Researchers.

iod-acad@sio.ucsd.edu
List includes the iod-fac-res alias (non-retired Faculty and Researchers) PLUS retired Faculty and Researchers, Research Associates, Project Scientists, Specialists, Emeritus, Adjunct Professors, Academic Coordinators, Visiting Researchers, and Lecturers affiliated with IOD.

iod-postdocs-g@ucsd.edu
List includes Postdoctoral Scholars affiliated with IOD.

iod-staff@sio.ucsd.edu
List includes IOD staff personnel, i.e., Staff Research Associates, Technicians, Engineers, Programmers, Administrative Staff, Casual-Restricted Student employees, etc. This list does NOT include any academic members.

iod-gstudents@sio.ucsd.edu
List includes PhD and MS Students affiliated with IOD. This list does NOT include MAS Students.

iod-vscholar@sio.ucsd.edu
List includes non-salaried Visiting Grad Students and Visiting Scholars affiliated with IOD.
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bio-gstudents@sio.ucsd.edu
List includes PhD and MS Students affiliated with the Biology Section (CMBB, IOD, MBRD). This list does NOT include MAS Students.

bio-vscholar@sio.ucsd.edu
List includes non-salaried Visiting Grad Students and Visiting Scholars affiliated with the Biology Section (CMBB, IOD, MBRD).

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