BIOLOGY SECTION EMAIL ALIASES AND WEBSITES

BUSINESS OFFICE EMAIL ALIASES FOR BIOLOGY SECTION (CMBB, IOD, MBRD):

bio-facility@sio.ucsd.edu = please use for facilities issues, key requests, Biology Section room and vehicle reservations, and shipping inquiries.

<u>bio-fiscal-g@ucsd.edu</u> = please use for purchasing, travel/personal reimbursements, and P-Card inquiries.

<u>bio-hr-g@ucsd.edu</u> = please use for HR/Personnel inquiries including hires, separations, benefits, visas, and leave of absence requests.

bio-payroll@ucsd.edu = please use for Ecotime, paycheck, and leave balance inquiries.

bio-proposals-g@ucsd.edu = please use for contract and grant inquiries, proposals, NCE's, etc.

EMAIL ALIASES FOR IOD EMPLOYEES:

iod-all@sio.ucsd.edu

List includes all IOD employees including academics, postdocs, staff, students, and visitors.

iod-fac-res@sio.ucsd.edu

List includes non-retired Faculty & Researchers affiliated with IOD, including those who vote on academic files in another section, i.e., O&A. This list does not include other academic titles or retired Faculty & Researchers.

iod-acad@sio.ucsd.edu

List includes the iod-fac-res alias (non-retired Faculty and Researchers) PLUS retired Faculty and Researchers, Research Associates, Project Scientists, Specialists, Emeritus, Adjunct Professors, Academic Coordinators, Visiting Researchers, and Lecturers affiliated with IOD.

iod-postdocs-g@ucsd.edu

List includes Postdoctoral Scholars affiliated with IOD.

iod-staff@sio.ucsd.edu

List includes IOD staff personnel, i.e., Staff Research Associates, Technicians, Engineers, Programmers, Administrative Staff, Casual-Restricted Student employees, etc. This list does NOT include any academic members.

iod-gstudents@sio.ucsd.edu

List includes PhD and MS Students affiliated with IOD. This list does NOT include MAS Students.

iod-vscholar@sio.ucsd.edu

List includes non-salaried Visiting Grad Students and Visiting Scholars affiliated with IOD.

EMAIL ALIASES FOR MBRD & CMBB EMPLOYEES:

mbrd-cmbb-all@sio.ucsd.edu

List includes all MBRD/CMBB employees including academics, postdocs, staff, students, and visitors.

mbrd-cmbb-fac-res@sio.ucsd.edu

List includes non-retired Faculty & Researchers affiliated with MBRD/CMBB. This list does not include other academic titles or retired Faculty & Researchers.

mbrd-cmbb-acad@sio.ucsd.edu

List includes the mbrd-cmbb-fac-res alias (non-retired Faculty and Researchers) PLUS retired Faculty and Researchers, Research Associates, Project Scientists, Specialists, Emeritus, Adjunct Professors, Academic Coordinators, Visiting Researchers, and Lecturers affiliated with MBRD/CMBB.

mbrd-cmbb-postdocs-g@ucsd.edu

List includes Postdoctoral Scholars affiliated with MBRD/CMBB.

mbrd-cmbb-staff@sio.ucsd.edu

List includes MBRD/CMBB staff personnel, i.e., Staff Research Associates, Technicians, Engineers, Programmers, Administrative Staff, Casual-Restricted Student employees, etc. This list does NOT include any academic members.

mbrd-cmbb-gstudents@sio.ucsd.edu

List includes PhD and MS Students affiliated with MBRD/CMBB. This list does NOT include MAS Students.

mbrd-cmbb-vscholar@sio.ucsd.edu

List includes non-salaried Visiting Grad Students and Visiting Scholars affiliated with MBRD/CMBB.

EMAIL ALIASES FOR BIOLOGY SECTION (CMBB, IOD, MBRD) EMPLOYEES:

bio-all@sio.ucsd.edu

List includes Biology Section (CMBB, IOD, MBRD) employees including academics, postdocs, staff, students, and visitors.

bio-fac-res@sio.ucsd.edu

List includes non-retired Faculty & Researchers affiliated with the Biology Section (CMBB, IOD, MBRD). This list does not include other academic titles or retired Faculty & Researchers.

bio-acad@sio.ucsd.edu

List includes the bio-fac-res alias (non-retired Faculty and Researchers) PLUS retired Faculty and Researchers, Research Associates, Project Scientists, Specialists, Emeritus, Adjunct Professors, Academic Coordinators, Visiting Researchers, and Lecturers affiliated with the Biology Section (CMBB, IOD, MBRD).

bio-postdoc@sio.ucsd.edu

List includes Postdoctoral Scholars affiliated with the Biology Section (CMBB, IOD, MBRD).

bio-staff@sio.ucsd.edu

List includes Biology Section (CMBB, IOD, MBRD) staff personnel, i.e., Staff Research Associates, Technicians, Engineers, Programmers, Administrative Staff, Casual-Restricted Student employees, etc. This list does NOT include any academic members.

bio-gstudents@sio.ucsd.edu

List includes PhD and MS Students affiliated with the Biology Section (CMBB, IOD, MBRD). This list does NOT include MAS Students.

bio-vscholar@sio.ucsd.edu

List includes non-salaried Visiting Grad Students and Visiting Scholars affiliated with the Biology Section (CMBB, IOD, MBRD).

WEBSITES:

<u>CMBB</u>

Department - <u>https://scripps.ucsd.edu/cmbb</u> Business Office - <u>https://scripps.ucsd.edu/cmbb/business-office</u>

<u>IOD</u>

Department - <u>https://scripps.ucsd.edu/iod</u> Business Office - <u>https://scripps.ucsd.edu/iod/business-office</u>

<u>MBRD</u>

Department - <u>https://scripps.ucsd.edu/mbrd</u> Business Office - <u>https://scripps.ucsd.edu/mbrd/business-office</u>