

## **Parking Information for the Martin Johnson House**

Parking reservations are optional for clients. All cars parked on campus are required to have parking permits to avoid parking citations. Parking at this venue is extremely limited. While the Scripps Event Managers will help to facilitate hiring a parking attendant and provide permits, we do not oversee, manage, or control any aspects of the parking lots. Any parking tickets that are issued must be addressed or appealed through the UCSD Transportation Services office.

All SIO permits handed out by an Event Manager need to have the correct month and day circled on the permit and need to have a SIO stamp on it to be valid. This does not apply to permits from a parking attendant. Permits are at a first-come-first park for spaces in the lots. Once a parking permit is marked or lost it is considered purchased and will be charged in the final parking bill. Unmarked permits can be returned to the Event Manager at the end of event evening. We will only charge for the permits that have been used/marked.

### **Parking – Weekdays**

Parking is extremely limited for weekday events. We can only sell up to 10 permits at \$8 per permit before 4 PM Monday – Friday's. After 4 PM, you can purchase night permits at a rate of \$4 per permit. A parking attendant can be hired to pass out permits to your guests at a rate of \$35 per hour. Guests can park in lots P010, P011, P012, P013, and P014.

### **Parking - Saturday & Sunday**

Our recommendation for parking is to hire a parking attendant for one hour. This would be 45 minutes prior to your event start time, and 15 minutes in for late arrivals/traffic. Parking attendants can be hired at a rate of \$48 per hour. We can provide the event coordinator with permits to pass out to any vendors/guests that arrive prior to the parking attendant's scheduled time. Permits are \$4 per permit on the weekends. Guests can park in lots P010, P011, P012, P013, and P014.

### **Parking Reservation Policy**

Changes or cancellations to your parking reservation with an attendant have the below cancellation/change policy:

Changes or cancellation with 3 or more working days' notice: up to 20% of event cost. Changes or cancellation with fewer than 3 days' notice: 50% of event cost.

### **Parking Map**

Lots P010 and P011 are the closest lots to the venue. There are about 30 parking spaces between both lots. Overflow lots are P012, P013 and P014. If you are anticipating many guests driving in, we recommend you have your vendors park in lot P012 and P013 for the evening. We always recommend encouraging ride shares for your guests.

### **Rental Delivery Drop Off**

All rental trucks are required to drop off in one of the parking lots surrounding the venue. Trucks may not park in a way that obstructs traffic or blocks the street. In addition, if you are having more than one rental/décor company coming, please stagger their arrival times to ensure they'll be able to park in the proper drop off zone. Most vendors will park in one of the spots shown by the arrows below during load in.

# Martin Johnson House Parking

